

2027 – U14
Canada Basketball
Club National Championships



CANADA
BASKETBALL

Request for Proposals
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01. Introduction

Canada Basketball (CB) is the national governing body for basketball in Canada and is committed to the development of athletes, coaches, and officials across the country.

The **U14 Club National Championships** represent a key entry point into the national competition pathway, providing a structured, developmentally appropriate national event aligned with Long-Term Development (LTD) principles.

This event:

- Serves as the first national exposure for emerging athletes
- Reinforces standards around Safe Sport, coaching certification, and officiating development
- Provides a sanctioned, aligned competition environment within the Canada Basketball and PTSO ecosystem

Canada Basketball invites qualified Provincial/Territorial Sport Organizations (PTSOs), municipalities, tourism partners, and local organizing committees to submit proposals to host and support the delivery of a professionally run Canada Basketball U14 Club National Championships, to be held in May 2027.

02. Championship Objectives

The objectives of the U14 Club National Championships are to:

- Provide a high-quality, development-focused national competition experience
- Support early-stage high-performance pathway alignment
- Create a positive and memorable athlete experience
- Promote Safe Sport, certified coaching, and standardized officiating (NOCP)
- Strengthen domestic competition and reduce reliance on U.S.-based events
- Support host communities through sport tourism and economic impact.
- Strengthen collaboration between Canada Basketball, PTSOs, host communities, and local partners.

03. Hosting Opportunity Overview

3.1 Event Scope

The 2027 Canada Basketball U14 Club National Championship is expected to include:

- Single age category – U14
- Boys's and Girl's divisions hosted concurrently
- Approximately 32 teams per gender, Total – 64 teams

- Minimum 6-8 full-size FIBA basketball courts (*Preference for single-venue delivery, but max 3 venues acceptable within reasonable distance)

Canada Basketball reserves the rights to adjust final divisions and team numbers.

3.2 Proposed Event Dates

- Preferred Competition Window: May 2027:
 - Option 1: May 20-24, 2027
 - Option 2: May 27-31, 2027
 - Thursday to Monday (4 days of competition)
 - Venue access required:
 - Up to 2 days prior to competition (setup / accreditation)
 - 1 day post-competition (teardown)
- Canada Basketball recommends that facilities to be placed on hold at the time of submission of the RFP.

3.3 General Hosting Information

- The Host will work in close collaboration with Canada Basketball in the planning and event execution, following Canada Basketball standards.
- Canada Basketball will provide national oversight, technical standards, branding, and event systems – registration, scheduling, and governance.
- Regular planning meetings will be held between the Host and Canada Basketball.

04. Host City Benefits

Hosting the Canada Basketball U14 Club National Championships provides significant benefits, including:

- Significant economic impact through sport tourism.
- Engagement of local volunteers, officials, and basketball communities.
- Increased visibility for the host city and province.
- National exposure through Canada Basketball digital and social platforms.

Typical event profile:

- 800 – 1,200 participants (athletes, coaches, staff)
- Strong family attendance (high spectator volume)
- Multi-night hotel stays and increased restaurant, retail, and entertainment spending.

05. Bid Timelines

Date	Requirements
May 15 th , 2026	Letter of Intent Deadline
June 15 th , 2026	Full bid Submission Deadline
June 30 th , 2026	Evaluation of bids and site visit completed
July 15 th , 2026	Host selected
July 27 th , 2026	Public Announcement

06. Bid Submission Requirements

Canada Basketball requires the following bid documents to be submitted in accordance with the timelines listed above.

6.1 Letter of Intent

The Letter of Intent must include the following information and should be submitted to show your interest and capacity to host the Canada Basketball U14 Club National Championship event. (Must be submitted by 17:00 EDT on May 15th, 2026)

- Introduction to Host and key partners
- Proposed host city information
- Proposed Competition Venue
 - Location and Number of Courts Available (Competition & Practice)
 - Confirmation of facility availability
- Primary contact person

6.2 Bid Package

The Bid Package must include the following information. (Must be submitted by June 15th, 2026) Please note that your bid submission must provide information in the following order:

6.2.1 Host City/ Event Profile

The Bid Package must include the following information about the host city:

- Competition Venue(s) & Practice Venue(s)
 - Location and Map
 - Court Layout (Courts, Free Space, CAD Drawing, photos, etc.)
 - Other Rooms (Changerooms, Meeting Rooms, etc.)
- Parking Availability & Costs
- Vendor/merchandise areas
- Catering and Food/Beverage Options
- Sponsor/branding restrictions
- Transportation Plan

- Host Organizing Committee Structure & Volunteer Plan
 - Other Human Resources support - Local basketball clubs, sport volunteers, event hosting staff

6.2.2 Letters of Support

The Bid Package may include letters of support from the following organizations:

- Provincial or Municipal Government
- Venue operator
- Tourism or destination marketing organization
- Provincial/Territorial Sport Organization

6.2.3 Funding

The following Host funding requirements must be clearly outlined in the bid submission:

- A list of available funding opportunities, including any municipal, provincial, and third-party grants that could be applied for.
- Any additional Municipal or tourism financial contributions
- In-kind support (venue discounts, services, staffing, etc.)

07. Hosting Requirements

This section reviews the hosting requirements for the Canada Basketball U14 Club National Championships. Please be sure to reference this information when building your bid package.

7.1 Dates

The venue will be required for five (4) competition days and will also be needed up to two (2) days prior to the first competition day for set-up and check-in and up to one (1) day after the last day of competition for tear-down.

7.2 Competition Venue Requirements

The following items outline the competition requirements for hosting Canada Basketball U14 Club National Championships.

- Minimum of eight (8) game courts with accurate FIBA court dimensions and FIBA court markings.
- Competition venue must have full scoreboards and timing system, linked with shot clocks.
- Competition venue must have temperature controls and adequate lighting.
- Recommended that each court have a minimum of 200 spectator seating.
- Preference will be given to host where all competition courts are at the same venue, and are in walking distance to the accommodations.
- There should be 2 separate team changes rooms per court in close proximity of each gym.
- Minimum of 1 practice court (preference will be given to host with 2 practice courts).
- Two (2) securable official's change room (for on-court officials – 1 for male, 1 for female officials) with washroom facilities.

- Access to Ethernet connection (hardwire internet) for live streaming setup.

7.3 Venue Requirements – Rooms & Services

In addition to meeting the venue requirement for the competition, the venues must also have the following spaces available for various ancillary activities.

- Rooms that are required:
 - A committee-only control room
 - Storage for equipment, awards and merchandise
 - Hospitality Room
 - Referee meeting room/lounge
 - Volunteer Lounge
 - Medical Headquarters/ First Aid Room
- A common area near the main entrance to be used as the Ticketing Booth and Will Call.
- An adequate number of parking spaces to accommodate the large number of spectators. If there is a cost associated with these parking spaces, please provide details.
- A common area or hall for merchandise sales and vendors/partners

7.4 Accommodations

Requirements included:

- Hotel options across multiple price points
- Proximity to competition venue preferred
- Ability to hold room blocks for teams and officials

7.5 Other Requirements

In addition to meeting the minimum venue requirements set forth in the sections above, additional requirements should include:

- Access to internet
- Access to water supply (for drinking water and sports drinks)
- Access to scoreboard, shot clock, sound system, stats system.
- Access to audiovisual equipment (projectors, speaker system, microphone, etc)
- Access to tables and chairs for all required meeting rooms, lounges, common area, and vendor hall.
- Access to additional bleachers and chairs for seating around courts
- Access to staging equipment - pipe and drape, awards stage, stanchions, tents, tablecloths, etc.
- Access to office equipment to be used on-site: Photocopiers, printers, laptops, etc.
- Access to local transportation for staff and officials (airport pick-up and drop-off, shuttle buses or vans to transport referees to the venue(s), public transportation passes for referees, etc).
- Access to complimentary parking at the venue(s).
- Access to live-streaming services

7.6 Event Staff and Volunteers

The support of event staff volunteers is a key factor to the success of an event and raises the quality of service in all areas. The host will assist Canada Basketball in the recruitment, training and scheduling of all local event staff and volunteers. These staff members and volunteers will work in a variety of capacities to ensure that the event is planned and executed to the standards of Canada Basketball.

As a national sport organization, Canada Basketball is committed to offering services in both official languages. We recommend that a fluently bilingual staff member or volunteer be on-site at all times to help assure that this commitment can be met.

08. Value-Added Bid Enhancements

Bids may be strengthened through:

- Reduced or waived venue rental fees
- Complimentary meeting rooms
- Transportation support
- Enhanced social events or receptions
- Live-streaming or media support
- Other in-kind contributions

09. Participant Experience & Legacy

Bids should outline:

- Community outreach programs
- Tours and promotional offers to local destinations
- Partnerships with local attractions or restaurants
- Legacy initiatives (equipment donations, community programming, volunteer development)

10. Bid Evaluation and Selection

In order to evaluate each bid package objectively, Canada Basketball will assemble a Bid Evaluation Committee made up of the following individuals:

- Canada Basketball Senior Domestic Development Staff Member(s)
- Canada Basketball Senior Events & Partnerships Staff Member(s)
- Canada Basketball Technical Director

Any representatives with a perceived conflict of interest will be excused from making a recommendation on behalf of the Bid Evaluation Committee.

The Bid Evaluation Committee will bring forth the recommendation of the final host city selection, to be approved by:

- Canada Basketball President/CEO
- Canada Basketball Executive Leadership Team

10.1 Evaluation Criteria

Upon completion of the bid package, bids will be evaluated based on the following criteria:

- Quality and suitability of venues/facilities
- Proven ability to host large events
- Financial strength
- Value-Added Enhancements
- Overall participant experience vision

10.2 Selection

The selection of successful host will be based upon the most responsive Bidder whose offer will be the most advantageous to Canada Basketball in terms of cost, deliverables, experience in providing similar services.

All submissions in response to this RFP will be incorporated into the final agreement between Canada Basketball and the selected host.

Canada Basketball reserves the right to:

- Reject any or all offers and discontinue this RFP process without obligation or liability to any potential Bidder.
- Award a contract on the basis of initial offers received, without discussions or requests for best and final offers.

Proposals are to be submitted to:

Ron Yeung

Vice President, Domestic Programs & Strategy

Canada Basketball

Email: ryeung@basketball.ca

Proposals are to be submitted via e-mail, in PDF format to the e-mail address listed above.

Proposals will not be accepted after the deadline. All materials submitted in response to the RFP become the property of Canada Basketball and will not be returned. It is the applicant's responsibility to secure proof that his/her proposal has been received by Canada Basketball within the prescribed time limit.

Any questions concerning requirements, contractual terms and conditions or proposal format must be directed to the contact persons listed above.